

Benjamin's Infant – Preschool Center

1124 Garfield St. Westlake, LA 70669

Marian Benjamin – Director

BEHAVIOR MANAGEMENT POLICY:

The behavior management policy shall prohibit children from being subject to any of the following:

- *physical or corporal punishment which includes but is not limited to yelling, slapping, yanking, shaking, pinching, exposure to extreme temperatures or other measures producing physical pain, putting anything in the mouth of a child, requiring a child to exercise, or placing a child in an uncomfortable position.
- *verbal abuse, which includes but is not limited to using offensive or profane language, telling a child to “shut up”, or making derogatory remarks about children or family members of children in the presence of children;
- *the threat of a prohibited action even if there is no intent to follow through with the threat;
- *being disciplined by another child;
- *being bullied by another child;
- *being deprived of food or beverages;
- *being restrained by devices such as high chairs or feeding tables for disciplinary purposes; and
- *having active play time withheld for disciplinary purposes, except timeout may be used during active play time for an infraction incurred during the playtime.

BEHAVIOR MANAGEMENT POLICY- TIME OUT:

*the behaviors management policy shall address the center's use of time =out, if the center uses time out, including the minimum requirements and shall not be used for children under the age of two

*a time out shall take place within sight of staff

*the length of each time out shall be based on the age of the child and shall not exceed 1 minute per year of age

*for children over age six, a time out may be extended beyond 1 minute per year of age, if a signed and dated statement, including maximum time limit, from the parent granting such permission, is on file in the center

BEHAVIOR MANAGEMENT POLICY-STEPS FOR ADDRESSING BEHAVIORS

Our behavior management policy has established steps addressing behaviors identified as dangerous and/or out of control behaviors. We will work collectively with parents to provide referrals to appropriate agencies to aid and support so termination will be a last resort. Suspension or expulsions will only be considered as a final action after the implementation of behavior support strategies, including at a minimum

- Engaging parents by written communication and/or parent conference; and
- *providing a referral to Early Steps, Child Search, and/or mental health consultant if appropriate.

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BITING POLICY

We know that children bite for different reasons such as teething, being overly tired, frustrated, or lack of words. Our staff will encourage the children to "use their words" if they become angry or frustrated.

If a child is bitten the wound will be cleaned with soap and water. If the skin is broken the parent will be notified immediately. Anytime a child bites or is bitten an accident/injury report will be filled out and signed by the staff in charge, director, and parents.

STEPS TAKEN IF BITING OCCURS:

- The biting will be interrupted with a firm "NO"...we don't bite our friends.
- Staff will stay calm and comfort the bitten child
- Staff will redirect the biter from the situation and give them something to that is satisfying

The child that is biting will be written up and a conference will be scheduled with the parent/guardian. After the 3rd write-up the child will be dropped from the program. Confidentiality of all children will be maintained.